

Volunteer Application Form

NicNac Charities Incorporated

290 Chestnut Hill Road

Emmaus, PA 18049

(610) 844-8258



Instructions: Please fill out this form and return it to NicNac Charities to receive consideration for a volunteer position. You may mail this form to our mailing address, attach it to an email to our volunteer coordinator at BirosikNicholas@gmail.com, or drop it by our office.

Review Process: After we receive your application, we will contact you and arrange for an interview in person or by phone with our President. All information on this form will be kept confidential and will help us find the perfect volunteer project for you. Please be advised that, since we work with vulnerable populations, we require a criminal background check. We will advise how this may be done in the most efficient way.

Organizational Achievements: To date, with the help of our volunteers, we have provided access to over 3.2 million dollars in grant money for local non-profits, started and counseled 18 other non-profits, and have negotiated corporate sponsorships with: Advance Auto Parts, Ann Taylor, the Disney Store, QVC and Walmart.

Applicant Welcome: Hello and thank you for expressing interest in becoming a **volunteer Change Maker** at NicNac Charities Inc., the world's fastest growing non-profit network. We are a non-profit who seeks to help counsel and establish other non-profits at the state and federal level, provide material goods and services to veterans and the needy in our community, and help direct people to the government services they need when they need it most. Please fill in the following form so that we may process your volunteer request as quickly as possible!

-Nicholas C. Birosik, President

Volunteer Application Form

First Name: _____

Last Name: _____

Street Address:

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Employer (if applicable) _____

Date of Birth: _____

Driver's License / State ID #: _____ (Attach a Color Copy to Application)

Tee Shirt Size: _____

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Do you have skills, special interests or experience that you would like us to consider when placing you into an appropriate position?

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Here are some of the volunteer positions we offer. Please check the ones you would be most interested in.

- Office help (routine office tasks on a specific day of the week).
- Events (fundraising events, tabling our goods, client get togethers, celebratory events).
- Fundraising (may involve telephone calls, writing thank you notes, or grant writing).
- Communications (writing copy for publications and fundraising messages. Social media experience appreciated).
- College Mentoring (talking with specific individuals by phone regularly during the college application process).
- Donation Pickup / Delivery (requires a car / van / truck and a valid DL).
- Shopping for Food, Clothing, and Other Goods.
- Data Entry.
- Designing online courses (programming, wellbeing, really any topic of your own)
- Teaching in person at a library (topics of your choice / interest, how to use a computer, how to use social media, Cryptocurrency, how to use Zoom, Facetime, and other communication apps).

What days are you usually available? Mon: Tues: Wed: Thurs: Fri: Sat:

How many hours are you available per week? Do you prefer Morning? Afternoon?

Please describe any physical limitations:

Emergency contact:

Name: Phone: Relationship:

Please provide the names and contact information of two-character references:

1. Name:
Telephone:
Relationship:
2. Name:
Telephone:
Relationship:

Organization-Specific Motivation Questions

List Other Organization that You've Volunteered At: _____

Why Do You Want to Volunteer? : _____

What Do You Hope to Gain Through Volunteering with Us? : _____

How Did You Hear About Our Organization? : _____

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Liability Release:

As a volunteer of NicNac Charities Inc. I agree to abide by all policies and procedures as spelled out in the volunteer handbook. I understand that I volunteer at my own risk and neither the organization nor its employees assume any liability for any accidental injury or health problem arising from volunteer work I perform for the organization. I agree that all work I do is on a volunteer basis, and I am not eligible to receive any monetary payment or reward.

Information About NicNac Charities Background Check Policy:

Based on NicNac Charities' policy, all volunteers are subject to a PA State Police background check, a Megan's Law review, and a PA UJS search in order to assist us favorably adjudicate your application – a personal interview may also be required for sensitive positions.

I Agree I Disagree (Results in Disqualification)

Thought you'd like to share about your records (not required)

Donated Goods / Property Entrustment Declaration:

NicNac Charities works with larger non-profit organizations to source large volumes of donated goods. The integrity of those relationships and systems are paramount to the successful implementation of our goods-delivery program. Any action that could be taken to subvert that relationship will be investigated, and if allegations are found to be true, will result in disciplinary and legal actions taken against the responsible person / party – including seeking monetary damages to replace the donated goods and to rectify damaged relationships.

You acknowledge that all property entrusted to you, ***as an agent of this NGO***, is property of the NGO. You must **not** distribute our products under the auspices of another organization. Further, you acknowledge that these goods **must** be donated directly to people in need, in accordance with our donation policy and US Treasury regulations. You acknowledge that you will not resell, embezzle, steal, transfer ownership, or donate any of these goods to a for-profit organization or another NPO/NGO, and will adhere to any other regulations prescribed by the charity. You further declare that you have no financial conflict of interest with the charity, or any other public or private organization, and that you testify that you will abide by all the terms defined in applicable U.S. Treasury regulations.

Should you have any questions about the terms of this declaration, you may direct them to Mrs. Melanie E. Tolson, Director of Compliance, NicNac Charities Inc., at (484) 378-2092, at any point.

Applicant Signature:

Date:

Office Use ONLY: